

Generic Standard

GS12 - Data Privacy

1 Scope

At BT we recognise the importance of customer trust in our brand. Our privacy policy (https://groupertranet.bt.com/selling2bt/articles/side/our_privacy_policy.html.) sets out how we handle the information we receive from customers and everyone who uses our products and services. We take this seriously and will always treat this information with the utmost respect and care. We expect you, as our supplier, to do the same.

2 Questionnaire

Our GS12 Data Privacy Questionnaire (“**Questionnaire**”) will apply where we are considering working with you and have a requirement to share personal data with you. We expect you to be familiar with the definitions of ‘Personal Data’ and special categories of Personal Data (as set out in the General Data Protection Regulation (EU) 2016/679 (“**GDPR**”) or as detailed in any other applicable national data protection or privacy laws) and with the data protection principles in countries from which you source goods or services that you deliver to us.

We will use the output of the Questionnaire for adjudication and selection purposes and may ask for proof or evidence to support your responses. You may be invited by BT to complete this Questionnaire using our [online portal](#). If you have already entered into a contract with BT, you may periodically be asked to refresh your submission for assurance purposes.

3 Contractual Requirements

If BT agrees to procure goods and services from you, the contract will include the necessary terms to deal with any processing of personal data by you, either as a processor or as a controller.

Where you process personal data provided to you by BT, we will provide a further questionnaire in which you will be asked to record the details of the processing you perform and which types of personal data you process. This questionnaire will become a part of your contract and by using a consistent format enables BT to maintain the necessary records to support our obligations under the GDPR.

The supplier warrants that all information relating to this Generic Standard (including responses to any questionnaires) that it provided to BT before entering into a contract with BT is true and complete. If any aspect of such information no longer remains true in any material respect during the term of their contract, the supplier will promptly submit to BT a written update to such information so that it remains true in all material respects.